

Osun State University, Osogbo
P.M.B. 4494, Osogbo, Osun State
Invitation to Pre-Qualification and Tender

Preamble

Osun State University (UNIOSUN) invites interested competent and reputable Contractors to apply for the Pre-qualification and Tender Exercise; and submit the required information as well as comply with all other requirements for Pre-qualification and Tender for the following approved Internally Generated Revenue (IGR) for the newly approved students' Hostel at the College of Law, Ifetedo Campus.

S/N	Project	LOT. NO	Non-refundable Pre-qualification and Tender fee
1.	Construction of Students' Hostel with other associated works	1	(450,000.00

Pre-Qualification Requirement

Interested Companies or Contractors are requested to submit the under-listed (all) verifiable documents.

- (i) Evidence of Company registration with the Corporate Affairs Commission (CAC), and of Memorandum of Understanding (MOU) in case of a joint venture, including CAC registration forms C02 and C07.
- (ii) Certified true copy of Memorandum and Articles of Association of the Company.
- (iii) Corporate profile to include list, CVs and copies of Credentials of company and technical staff indicating qualification, year(s) of cognate experience and certificate of registration with relevant professional bodies.
- (iv) Evidence of company current Tax Clearance certificate for the last three (3) years (2012-2014), duly stamped.
- (v) Photocopy of VAT registration certification,
- (vi) Current company's Audited Account for the last three years (2012-2014), duly stamped by a Professional Accounting Firm/ Audit Firm showing annual turnover.

- (vii) Evidence of compliance with Industrial Training Fund (TTF) Amendment Act, 2011 by inclusion of compliance certificate from LTF.
- (viii) Evidence of Tax Clearance of one (1) or two (2) Directors of the Company.
- (ix) Evidence of compliance with Pension Reform Act, 2004 by inclusion of current Clearance Certificate from National Pension Commission (PENCOM).
- (x) Evidence of registration on the Database of Contractors, Consultants and Service providers by inclusion of the Interim Registration Report (IRR) issued by Bureau of Public Procurement (BPP) in line with provision of section of the Public Procurement Act PPA, 2007,
- (xi) Original Bank Statement for the past Twelve (12) months.
- (xii) Satisfactory Bank reference letter and documents demonstrating availability of funds/liquid assets and/or credit facilities from the Banker(s) to successfully complete the contract.
- (xiii) Verifiable evidence of similar jobs successfully executed or being executed within the last five (5) years, indicating types, cost, location and evidence of award and completion.
- (xiv) List of verifiable essential equipment in full working condition to be used for the project, listed as owned, hired or leased.
- (xv) Company's registered Address, functional contact address, GSM phone numbers, and E-mail addresses.
- (xvi) Reference letters from three (3) previous client similar projects, satisfactorily completed to be included in the pre-qualification.
- (xvii) Original copies of documents would be requested to be made available for sighting when required
- (xviii) A sworn Affidavit, certifying that;
 - (a) The documents submitted for the Pre-qualification exercise are not only genuine, but correct.

- (b) The Director(s) seeking for Pre-qualification had never been convicted by any Court of Law.
- (c) The company is not bankrupt.
- (d) None of the officers of UNIOSUN is a former or present Director of the Company.
- (xix) Evidence of payment on non-refundable Tender fee as indicated above.

Collection of Bid Document

Interested Bidders should collect Bid Documents from the Office of the Registrar on presentation of receipt issued from the Bursary Department, Osun State University, Osogbo, Osun State.

Invitation

Contractors are hereby requested to indicate their interest in participating in the Pre-qualification and Tender Opening Exercise, following which only Pre-qualified Bidders will have their bids processed.

Submission

All submissions for Pre-qualification and Tender (that include the programme of Works) should be in a sealed envelope and identified with the project reference number at the top left hand corner and marked “**PRE-QUALIFICATION AND TENDER FOR LOT**” (please specify LOT No.) and delivered by hand or courier service to reach the address stated below **not later than 12.00 noon, Monday 30th November, 2015.**

Opening of Bids

All Bidders, Civil Society Organizations and interested stakeholders are invited to attend the public opening of the Pre-qualification and Tender meeting scheduled to take place immediately after the close of submission **by 12.00 noon, Monday 30th, November, 2015 in the mam Auditorium.**

NOTE;

- (i) Failure of a Bidder to follow the order of any of the instructions above or provide any of the listed documents may automatically result in disqualification.

(ii) Notwithstanding the submission made, Osun State University, Osogbo is neither committed nor under any obligation to include any Contactor on the final list of Pre-qualification Contractors or award any form of contract to any contactor.

(iii) All Pre-qualification and Tenders documents must be submitted in duplicate (two copies).

Signed

Gafar Adebayo A. SHITTU

Ag. Registrar and Secretary to Council